

# Shawnee Elementary PTO Board Meeting Minutes

**Date:** November 5, 2025

**Location:** Shawnee Elementary

**Time:** 6:07 PM – 7:13 PM

## I. Call to Order

The meeting was called to order at 6:07 PM.

**Board Members Present:** Sarah Wronkowicz-Emond, Danielle Hanovich, Sam Czasak, Marcie Pierce, and Christel Joslyn

**Board Members Absent:** Amanda Hami

## II. Principal's Report – Mrs. Simon

- Mrs. Simon shared details about Holiday Fun Days coming up in December. Information will be listed in the Friday newsletter. Parents are encouraged to sign up if they have not already.
- The Lost and Found is overflowing. Any unclaimed items will be donated at the end of this week.

## III. Secretary's Report – Danielle Hanovich

- Reviewed minutes from the **September 24, 2025** PTO meeting.
- Motion to approve minutes: **Anne McMahon**
- Seconded by: **Jennifer Michel**
- Minutes approved.

## IV. Treasurer's Report – Christel

- Reviewed the **financial report from July through September**, including all charges and deposits.
- **Income highlights:**

- Bagel Day and Movie Night sales (cash deposits to appear on October statement).
- Teacher reimbursements from last year's 5th Grade Celebration.
- Motion to approve report: Jennifer Michel
- Seconded by: Lauren Wehrli
- Report approved.

## V. Old Business – Presented by Sam Czasak

- Outdoor Movie Night – Successful turnout and positive feedback.
- Scoop & Twist Ice Cream Socials – Raised between \$600–\$700.
- Cutting Edge Fundraiser – Brought in \$670.
- Spirit Wear Sales – Strong participation; items to be distributed this week.

## VI. New Business / Important Dates

- Sam shared updates from the **Community Advisory Council (CAC) meeting** with representatives from other CVS schools and the superintendent.
  - Discussion focused on **future building renovations** and **modernization recommendations** provided by an external consulting firm.
  - Plans are still under review.
- Sam will repost links for **Box Tops** and **Kroger Community Rewards** on Facebook to encourage participation.
- **Classroom Projects:**
  - Approved purchase of **5th Grade Rockets (\$945)** and **4th Grade Kites (\$650)**.
  - The district no longer allows PTOs to collect money directly from parents.
  - Motion unanimously approved by all in attendance.
- A **school-wide Box Tops and Kroger competition** was suggested to boost participation.

**Upcoming Events:**

- 11/7 – Pancakes & Pajamas
- 11/13 – Texas Roadhouse Dine-In Night (3–10 PM)
- 11/18 – Bagel Day
- 11/19 – Skate Night
- 11/24 – Decorate the Halls of Shawnee (5–8 PM)
- 12/4 – Holiday Shop Set-Up (5–8 PM)
- 12/5 – PBIS Star Ticket Store
- 12/5 – Holiday BINGO Night (6–8 PM) & Holiday Shop Preview
- 12/8–12/12 – Holiday Shop Week

**Volunteering:**

Links will be shared in Mrs. Simon's newsletter and posted on Facebook.

**Sponsorships/Donations:**

Sam will repost information on the PTO website and Facebook page.

**VII. Open Discussion**

- A survey will be conducted at the next meeting to select the Daddy-Daughter Dance theme.
- The Board is brainstorming ideas to enhance the Mother/Son event.
- Mrs. Simon will confirm whether the photo booth or movie screen can be rented out to other schools in the district.
- The PTO will continue prioritizing student and family experiences over fundraising, as the organization remains in a strong financial position.

**VIII. Announcements**

- Next PTO Meeting: December 10, 2025
- The raffle winner for a free ticket to the Mother/Son or Daddy/Daughter Dance will be announced at the next meeting.

**IX. Adjournment**

Meeting adjourned at **7:13 PM**.