

Shawnee Elementary PTO Board Meeting Minutes

Date: February 4, 2026

Location: Shawnee Elementary

Time: 6:07 PM – 6:46 PM

I. Call to Order

The meeting was called to order at 6:07 PM.

- All board members were present.

II. Principal's Report – Mrs. Simon

- **USA Day** will take place this Friday.
- **March is Reading Month**, and it will have an Olympic theme.
- **Spring Conferences** are scheduled for March 18–19. More information will be shared soon.
- **Vision and Hearing screenings** will be taking place soon.

III. Secretary's Report – Danielle Hanovich

- Reviewed minutes from the November 6, 2025, PTO meeting.
- Motion to approve minutes: **Mrs. Michel**
- Seconded by: **Lauren Wehrli**
- Minutes approved.

IV. Treasurer's Report – Christel Joslyn

- Reviewed October–December financials.
- October starting balance: **\$40,299**.
- November ending balance: **\$28,206**.
- December final numbers have been submitted to the district and are not yet reflected.
- The largest expense during this period was the **Holiday Shop**, which was profitable overall.
- Motion to approve report: **Lauren Wehrli**
- Seconded by: **Michelle Horn**
- Report approved.

V. Old Business

- **Last meeting** was canceled due to a snow day.
- **Chris Cakes – Pancakes & Pajamas** was a “flippin’ good time” and broke even.
- **Dine-In Nights and Skate Nights** brought in funds. Attendance at the most recent Skate Night was lower; the board discussed ways to increase participation.
- **Holiday Season Recap:**
 - Decorated the halls.
 - Holiday Shop was profitable.
 - Holiday BINGO was successful and served as a great family night event.
 - Christmas Class Parties – PTO provided cookies.
- **Bagel Day** – The new online ordering system is working well.
- **National Rubber Ducky Day** was celebrated.
- **Mom/Son Dave & Buster’s Event** – A successful night where many memories were made.
- Special thank you to Shawnee-owned business sponsors:
 - **Cosmic Freeze (Diana and Chris Saleh)** – Donated freeze-dried candy for the Mom/Son event.
 - **Legacy Laser Works (Michelle Horn)** – Donated LEGO-themed chip wrappers and tags.
 - **Stacey Hewitt** – Created the BINGO balloon arch and LEGO balloon display.
- Shout out to all parents who volunteered and supported events.

VI. New Business / Important Dates

- Reminder about the new PTO **website and Facebook page** — families are encouraged to join for updates.
- Reminder to participate in **Kroger Community Rewards and Box Tops**.

Upcoming Events:

- February 5 – Texas Roadhouse Dine to Donate (3–10 PM). Show flyer for credit.
- February 9 – Skate Night (6–8 PM).
- February 13 – Valentine’s Class Parties (PTO providing heart sugar cookies, frosting, sprinkles, and juice boxes).
- February 17 – Chuck E. Cheese Fundraiser.

- February 27 – Daddy Daughter Dance at Fern Hill: *Once Upon a Time*.
- March 2–13 – Read-A-Thon Fundraiser.
- March 10 – National Mario Day for students.
- March 23 – National Chips & Dip Day for staff.
- March 23 – Texas Roadhouse Dine to Donate (3–10 PM).

- **March is Reading Month Budget Vote (Mrs. Riddock):**

- Decorations, bookmark contest prizes, and classroom gift cards for reading log participation.
- Proposed budget: **\$1,300**.
- Motion passed unanimously by all in attendance.

- Texas Roadhouse incentive: The school that raises the most funds will earn a **free staff lunch**.

- Food allergies and snack considerations were discussed.
- Starry Night raffle winner will be drawn at the meeting prior to the event.

Room Parents:

- Starry Night baskets — sign-ups still open.

Volunteering:

- Sign-Up Genius links available in the Star Newsletter, Facebook Group, and website.

Star Ticket Store, Daddy Daughter Dance, and Read-A-Thon planning updates were discussed.

Sponsorships/Donations:

- The board is seeking additional local and Shawnee-owned business sponsors.
- Families are encouraged to reach out if they have connections.

VII. Open Discussion

- General discussion of upcoming events and continued focus on community-building experiences.

VIII. Announcements

- Next PTO Meeting: March 25, 2026.

IX. Adjournment

Meeting adjourned at 6:46 PM.